

**Pioneer Heights Property Owners Section I  
P.O. Box 2271  
Winchester, VA 22604**

**Regular Board Meeting Agenda  
March 30, 2016 @ 5:00 p.m.  
Cambridge Offices  
2509 Valley Avenue**

- I.) Call to order  
Meeting called to order at 5:09 by Bill Austin, acting President.
- II.) Roll Call/Certification of Quorum  
Quorum was indeed certified with Bill Austin, Rudy Eggenberger, Laura Mead and Charlie Pinkham present. Joe Clotzman represented Cambridge.
- III.) Financial Reports
- a.) 2015 Wrap-up  
b.) 2016 Review to date  
c.) Action against members with long-term delinquent HOA fees  
It was discussed that there are a few members still in multi-year arrears; one home went into foreclosure so the dues were written off as bad debt. One other person has a multi-year arrearage and by motion made by Laura Mead and seconded by Charlie the board voted to file a Warrant In Debt action against this person.
- It was also decided that Account Receivables and past due assessments will be reviewed by the Board on an annual basis. This was a motion made by Rudy and seconded by Laura.
- IV.) Old Business
- a.) Sign Maintenance Agreement – discussion and status with Section II  
Rudy made a motion to confirm maintenance agreement with budget figure of \$450 used for assessments, seconded by Charlie and passed. Bill was asked to forward the revised draft agreement to Michael Greer at PHS2 for signature or comment.
- V.) New Business
- a.) Election of 2016 officers  
This was tabled until the end of the meeting at which time by motion made by Charlie and seconded by Rudy the following slate was adopted:
- |        |              |
|--------|--------------|
| Pres:  | Laura Mead   |
| VP:    | Jason Ransom |
| Treas: | Bill Austin  |
| Sec:   | John Hemmen  |
- b.) Park Maintenance
- i. Accept or reject A-Cut-Above bid for mowing season (includes trimming fence row)

Accepted by motion by Laura Mead and seconded by Rudy; mowing cost increased to \$45/cut to cover trimming around fence area.

- ii. Discuss access to “trails” in woods and possible new signage  
Discussion was held about some “camping” or “fort building” and residual trash in areas by playground and BB court; by motion made by Charlie and seconded by Rudy, Cambridge was instructed to get estimates and install signs warning about same (nicely) with a NTE price of \$500.

- iii. Approve painting of picnic table  
No action was discussed on this matter other than Cambridge would ask local Boy Scouts if they were interested.

- iv. Repair basketball goal (Rudy)  
It was discussed that a new BB rim had been installed and Rudy was not the “culprit” having done so. It appears that an anonymous resident provided and installed.

- c.) Community Yard Sale (When, terms, promotion)  
Motion made by Laura with second by Rudy, the board approved sponsorship of a spring yard sale on 5/13 and 5/14 from 7:30-2. Cambridge to contact Star about advertising, ad budget of \$30 set for Yard Sale Feature Pkg. and Bill Austin provided ad copy for use.

- d.) Neighborhood Watch???  
Cambridge to get info from FCSO about program.

- e.) Spring/Summer Newsletter (When, Topics, Content development – task assignment?)  
A draft May 2016 newsletter was discussed with copy given to all for input. Cambridge to revise per discussion points, get final board review and approval and mail to members by mid-April.

- f.) Community roads  
General discussion about fact that PH1 Roads not on current calendar for resurfacing or major improvement. This information is to be included in the next newsletter.

## VI.) Adjournment

Meeting adjourned by motion made by Rudy and seconded by Bill at 6:39 pm.